Tabaco City Division

TABACO SOUTH CENTRAL ELEMENTARY SCHOOL

Tabaco City

ANNUAL IMPLEMENTATION PLAN

School Year 2008-2010

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Problems | Objectives | Strategies/  Activities | Time Frame | Responsible  Persons | Resources Needed | | | Source of fund | Expected Outputs | Sustainability |
| Fund | Human | Materials |
| 1. Poor pupils  academic  performance | 1. Increase MPS by at least 10% in all subject areas | 1. Intensive instructional supervision  1.1 Prepare monthly supervisory plans  1.2 Implement supervisory plans  1.3 Observe classes regularly (100% of teachers observed every month)  1.4 Conduct post-observation conference with teachers  1.5 Conduct staff meetings  1.6 Mobilize mentors | April – May 2008  June2008 to March 2009 year round  As need arises  Year round | 1 .Principal  2. Teachers | P20,000 | Mentors | 1 .Form 178  2. Supervision Notes  3. Observation schedule | 1. MOOE  2. School Funds | 1. Classroom instruction supervised intensively  2. Improves instruction  3. increased MPS in tests and achievement tests | 1. Every school year |
|  |  | 2.Reproduction of review materials for grade 3 & 6 and instructional materials in consonance with the budget of work  2.1 Determine the instructional materials needed  2.2 Prepare application exercises per skill in the budget of work  2.3 Reproduction of review materials in grade 3 & 6 in English, math, science, Filipino, Hekasi  2.4 Make a listing of instructional materials for inventory purposes.  2.5 Reproduction of at least 30 copies of reading materials in English and Filipino with comprehension questions. | May 2008 onwards (1 grading period advance) | 1.Principal  2. Teachers | P300,000 | 1. 1.Principal 2. 2. Teachers 3. 3.Encoders | 1.Mimeo ink  2.Stencils  3.Mimeo Paper  4. Folders  5.Pentel Pen  6.Ink  7.Cartolina | 1. MOOE  2. School Funds | 1. Rich stock of instructional materials and review materials  2.Improved and easy instruction  3. Increased achievement | 1. Materials preserved for use in the future. |
|  |  | 3.Scheduling of supervised Study/Remedial Test for non- readers and non- numerate  3.1 Implement the study/ reading period for all classes  3.2 Production of Math drill cards for grade 1 to 6.  3.3 Monitoring of the program implementation | Year round  Specified time | 1.Principal   1. 2.Teachers 2. 3. Students | P100,000 |  | 1.Reading Materials  2. Folders | MOOE | 1. 1.GLR developed 2. 2.Enhanced reading skills | 1.Reading time is part of schedule |
|  |  | 4.Conduct of Remedial Instruction for Non-Readers and Non-Numerates  4.1 Coordinate with GPTCA and Brgy. Council about the activity for fund or support  4.2 Scout residents of the place to do the job  4.3 Identify student recipients  4.4 Organize classes  4.5 Conduct of the activity  4.6 Monitor implementation and evaluates results  5. Implementation of ”No Read, No Pass”Policy | June 2008  June 2008  June 2008  July 2008  July- December  Year round  March 2008 | 1.Principal  2. Teachers  3. Barangay Council  4.GPTCA  5.Parents  6. SCP  1.Principal  2. Teachers  3.Students | P10,000 | Part time teachers | 1. 1. List of Pupils 2. 2.Bond Paper 3. 3.Pentel Pen 4. 4.Ink 5. 5.Chalk   1.List of non-readers  2.form 137,138 | 1. GPTCA fund 2. Brgy. Fund 3. MOOE | 1.Increased MPS  2.0% non-readers and non-numerates  Non-readers attained | 1.Unemployed BEED graduates, college students will serve when needed by school  1.Implemented in the division |
| 2.High Drop Out rate | 1.Decrease drop out rate by at least 1% | 1.Close coordination with parents through homeroom meetings  2.Home Visitation  3. Signing of memorandum of agreement between school and parents | Quarterly  As the need arises  June 2008 | 1.Principal  2.Teachers  3.Parents  4.Students  5.GPTCA |  |  | 1. 1.List and address of students at risk of dropping out 2. 2.MOA |  | Decreased drop-out rate | Schedule of HRPTCA meetings a part of school program |
| 3.Poor discipline of students | !.Improved student behavior | 1.Coordination with parents through conferences  2.Proper classroom management by teachers  3.Coordination with brgy. Authorities  4.Signing of memorandum of agreement between school and parents | As the need arises | 1.Principal  2.Teachers  3.Concerned parents |  |  | 1.List of students with misbehaviors |  | 1.Disciplines students | Misbehavior of students listed in behavioral reports submitted end of school year |
| 4.Poor Nutrition | 1.Improve health condition of students | 1.Conduct feeding from canteen fund  2.Intensity gardening in school and home | July-March  Year round | 1.Teachers  2.Students  1.Teachers  2.Students | P10,000  P2,000 |  | 1.Nutritious snack  2.Seedlings/Seeds | 1.Parents  2.LGU  1.Parents  2.LGU | 1.Improved health condition of students | For yearly implementation |

Prepared by: Approved:

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Principal III, SCP Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Schools Division Superintendent

Monitoring Supervisor